

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

January 12, 2015 7:00 PM

Members Present: Steve Blake, Bob Dunne, Gary Flynn, Jim Pedone, John Pitro (Chair)

Members Absent: none

Guests: Jen Breen, Tim Shea, Anthony Sylvia, Tom Ebert

Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve minutes for Sept 8, 2014 meeting.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: Approved

Community Input

Tom Ebert had attended the meeting to get a sense as to what is planned for expansion and development of the parks facilities. Bob provided an explanation of the Parks Commission and the Parks Facility Committee and that it is the PFC's meeting that Mr. Ebert would want to attend.

Treasure's Report

- Motion Originator: Jim Pedone
- Motion Description: Approve payment of Jen's salary \$300.00
- Motion Seconded: Steve Blake
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Account Balances: Field / \$12,243, Recreation / \$3,020, Pride Park / \$3,748.

Deposits since last meeting: Field / \$1,936, Recreation / \$1,732, Pride Park / \$19.

Receipts to be deposited: Field / \$149, Recreation / \$182.50, Pride Park / \$131

Outstanding Permit Fees/Insurance Certificates

Currently there are no outstanding fees or insurance certificates. Field usage requests for spring sports will be done at the March meeting.

Parks and Recreation Programs

Jen reported on the December 9th half-day program and the ski club (which began last week). The next half-day program is on February 4th and Jen is working on offering a pottery class, which will be an extra \$15 charge. The town has provided Jen with a computer and she will check into utilizing the printer in the DPW office. Jen's pay and the amount of hours she spends were discussed. Jen will gather information on the pay rate for the Recreation Directors of area towns.

Parks Facilities/Maintenance Items

Painting of the concession stand at the All-Purpose Field has begun. Anthony is working on an RFP for the structural issue of the retaining wall (at Goodale Park). The fencing work is complete, except for the outfield fence of the Sr. Baseball Field (which is on hold until the spring). The contract with Tru-Green is thru the end of FY15. The wiring repairs needed to the irrigation at the "A&B" fields will be done prior to the spring. Steve asked Anthony to get pricing to have the well cleaned out.

Old/New Business

Steve will contact Serv-Pro regarding removing the wax from the basketball court. The entry

gate to the gates is not broken, just needs to be adjusted.

Gary and Tim are working on the new dugouts for the Sr. Baseball Field.

The Town Administrator has asked the board to review the Parks Maintenance Plan and provide him with any amendments that need to be made for 2015.

Steve provided the board members with copies of four quotes for repair/upgrade of the sound system at the All-Purpose Field (to review and discuss at next meeting).

The board discussed outfield fencing for "A&B" fields and the Sr. Baseball Field.

The board asked Anthony to have an aluminum bench brought down to the skating rink.

The mulch at Pride Park will need to be evaluated in the spring, as to whether more is needed.

The board discussed constructing warning tracks on the "A&B" fields.

- Motion Originator: Jim Pedone
- Motion Description: To put warning tracks for the outfield fences on "A&B" Fields
- Motion Seconded: Steve Blake
- Motion Discussion: Discussed whether it should be tried on "A" field first, the cost, how long to do the work, are volunteers are available.
- Motion Approvers/Disapprovers: **not voted on**

- Motion Originator: Bob Dunne
- Motion Description: To hold off voting on the warning track motion until next meeting, when more information is available.
- Motion Seconded: Steve Blake
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The board discussed the need for an after-hours contact and whether signs should be put up with the non-emergency police dispatch number. The signs were put on hold (for now) and the leagues will be instructed (at the time of permit approval) that they are to call the dispatch if need be. The dispatch number will be added to the usage request form.

John will contact the permit holders and request that they attend the March meeting for the spring sports.

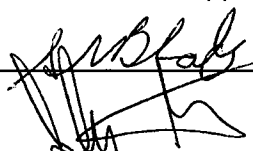
Committee Updates/PFC, Open Space, Rules & Fees

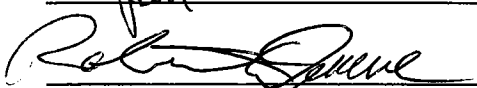
The PFC is meeting tomorrow. No report on the Open Space Committee. The rules & fees subcommittee did not have anything to present at this time.

Member Requests none

- Motion Originator: Jim Pedone
- Motion Description: Adjourn / 9:21
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meetings: Feb 9 & Mar 2





DATE: 02-12-15